

Jackpot Host Information – most of this information is in the rule books.

What you need to be a jackpot host

- 1) You must contact your director for any and all information, DO NOT go directly to the ABRA office.
- 2) Changes and Cancellations also go through your director.
- 3) You must be a member.
- 4) You must read and understand the Rules and Regulations.
- 5) You must have a fenced arena and have 45ft of stopping distance if a closed gate is used. A closed gate is recommend for pw and youth competitors however not necessary if the director feels it is unsafe for pw and youth to compete in your arena without a closed gate your jackpot may not receive approval. Director has the right to refuse approval for any reason regarding safety.
- 6) All contestants should be using proper equipment (ex. Cowboy boots, saddle, etc.) Helmets are required for all pw competitors.
- 7) You need the ability to mark the pattern, 234 feet and under is a 7/10 time split and 235 feet and over is 1 sec time split. Youth is always 1 second regardless of size until Jan 1 2018 and the youth time split will be the same as open. PW is 5 seconds always.
- 8) You need to have the ability to rake and keep a good consistent ground. Ground conditions may be reviewed by director prior to approval.
- 9) You need to learn how to do the 3D payout, your director will help you with this, and all of the percent calculations to do payout are listed in the Rules and Regulations. Understand that if there are no runs that fall under one of the D's the money for that D will then be split by the 2 divisions.
- 10) You MUST record the membership number on the jackpot sheet, this is required at all jackpots. Be sure the current membership number is being used and is recorded and not an expired membership.
- 11) You need to get back to your director ASAP (within 10 days) the results from each jackpot. Accepted ways to get your results to your director:
 - If done on excel, email the excel file (preferred over a PDF version)
 - Scan and email the written sheets
 - Take a photo of the written sheet if you do not have access to a scanner and email them to the director – texting and Facebook messages photos are NOT acceptable.
 - DO NOT take photos of computer screens
 - DO NOT print on color paper and scan the color paper
 - If possible do not highlight the sheets when sending in, color can be taken off in excel by me but not on a pdf file.
 - If you have a member scratch or turn out write "TURN OUT" or "SCRATCH" in the time spot DO NOT cross the names off the sheet
 - If you cross a name out DO NOT write on top of it a different name, by the time the result gets to the office it can not be read.
 - If your results are not legible, you may be asked to re-write them
 - If there are no PW or YOUTH in attendance, confirm this when submitting results. This way the office knows there were none and that the results for them are not just missing. As well if it is a double header and no one runs in the second jackpot rite this at the top of the jackpot #1 sheet.
- 12) You need to make sure the top of your result sheets are completely filled out, the office gets so many sheets and each sheet must be filled out not just the top one. Results MUST have arena location, district, date and contact name & phone number. On Double Headers mark #1 & #2 at the top of the results.
- 13) If you need additional supplies you must contact your director for them.
- 14) Your director can loan you the use of their district eye for a fee that gets deducted from the entry fees. Not all districts have eye's anymore due to lack of use they were sold.
- 15) You MUST also get your fees to the director within 10 days, arrangements of how to send your fee in should be discussed with your director.

- 16) Items you need to bring with you to the Jackpot, Rules and Regulation books, Jackpot sheets, a large cash float for change, blank paper and a calculator. If you have an amp system that is great if not yell loud. You need to get a commitment from 3-4 volunteers, more if you can, to help you run the jackpot. You need someone for entries, timers, announcing, calculate payout (this can all be done by 1 or 2 people, taking entries sometimes it helps if there are 2 people so you don't get back-logged), gate person and an arena groomer, unless you are doing by hand, and then you need to be sure that all racers are willing to rake when they are not riding. This is not a job for 1 person alone, you will need help to run a jackpot well.
- 17) You need to do a random draw, so when taking entries, be sure to space out as several people run more than one horse. Be sure to determine if it is best of 2, 2nd out does your first or 1 run only. My personal rule is 34 and under is best of 2, 35-59 is 2nd outdoes the first and 60+ is 1 run only. If it is a doubleheader they are 1 run only as per ABRA rules. Double Headers are always 1 run per jackpot.
- 18) You will need to have a contact phone number on the ABRA web site and be prepared to take several phone calls regarding cancelations, directions and fees. If you cannot take phone calls you need to find someone who is available to take them on your behalf.
- 19) If you choose to do time onlies you must make sure they are done by the time the jackpot is slated to start, do not book too many time onlies, please be respectful of riders time and start the jackpot on time. My personal tip is sell tickets and when they are ready for their time only they can give the ticket to the gate man, this way it frees up your time for entries and you don't waste time waiting on people who are not ready. If you have to start the jackpot and someone has tickets left they can get a refund or use after the jackpot.

Common questions on Entries

- 1) Can a youth enter in the open, or enter in the open and youth?
 - Members must enter in the class they have their membership only, unless there are no other youth entered then they may enter the open but it will not count to finals. Same for PeeWee, they must enter as a PW unless they are the only PW and then they can enter as a youth but the jackpot will not count towards finals
- 2) Can 2 people ride the same horse?
 - A horse may not be ridden by more than one person in a class, unless ALL three of the following conditions are met:
 - a. Both contestants are members of the owner's immediate family who reside in the same household (husband, wife, children, and grandchildren under 12 years of age).
 - b. Neither contestant is showing any other horse in the same class
 - c. In no case will the same horse be run more than twice in the same class
 - the same horse can be run in 2 different classes by anyone, so can be run by an open member and a youth member, a youth and a PW or an open and a PW.
- 3) Do I need to see a membership card?
 - Yes, we are member only and a membership number must be recorded on the sheet along with their name. There are several reasons a number is important, some times people go by a nick name, or change their name for reasons of marriage or divorce.